

## **Resource Specialist**

River Valley School is a dual-stream independent school providing unparalleled education and character development for children aged 3 to grade 6. We are a growing school with approximately 300 students within two beautiful campuses in Bowness, Calgary, Alberta.

RVS is currently seeking an organized, patient and understanding Resource Specialist to join our close-knit and dynamic team. The successful candidate will be someone who enjoys making a difference in children's lives, is personable and reliable, and takes pride their work.

### **Responsibilities:**

The Resource Specialist is a specialized educator who focuses on helping children with educational learning difficulties to develop their skills. They must be good at motivating students, extremely understanding of people's individual needs and able to accept people's differences.

Working under the direction and supervision of the Inclusion Coordinator and Academic Leadership Team the Resource Specialist will:

- Provide individualized support for students within the classroom, small group or in one-on-one settings;
- Set individual and realistic targets for each child with the help of the child's regular teacher;
- Effectively plan for targeted instruction;
- Collaborate with other members of the educational community which may include school staff, specialists, consultants, professional support staff, parents and community resources to serve students;
- Provide leadership within the school, to assist educators in developing and implementing programs to meet a student's needs;
- To be a participating member of the student resource team; and
- Be responsible for monitoring, recording and assessing each child's progress, which will also be done alongside their classroom teacher including providing reports to parents and staff through progress report cards and progress meetings.

### **Qualifications and Abilities:**

- Bachelor of Education with valid Alberta Teaching Certification preferred but not required;
- 2 years of related experience;
- Ability to establish and maintain cooperative working relationships with others;
- Advanced interpersonal communication skills in order to provide professional assistance to students, instructors, co-workers and outside clients;
- Ability to remain composed during difficult situations and to handle sensitive information with confidentiality and integrity;
- Excellent organizational, prioritizing and time management skills;
- Establish a learning environment wherein students feel physically, psychologically, socially and culturally secure; and
- Establish a positive professional relationship with students that is respectful of students' human dignity and characterized by mutual respect, trust and harmony.

Competitive compensation will be based on skill and experience. We follow a 10 month school schedule and offer benefits (after 3 months) including medical, dental, life, and RRSP matching program (after 1 yr).

We will only contact those candidates who most closely match our requirements. Only local candidates will be considered.

Please send resume and cover letter with salary expectation to [hr@rivervalleysschool.ca](mailto:hr@rivervalleysschool.ca).